

Vacancy – Project Delivery Manager

Job title:	Project Delivery Manager (PDM): reporting to the Commercial Manager
Term:	Permanent
Location:	Home based in South East England: Commutable to London & Home Counties
Salary band:	Negotiable depending on experience
Hours:	Full time 37.5 hours per week
Other benefits:	25 days holiday based on full time plus Bank Holidays Pension Healthcare cash plan Company car or car allowance Company phone and IT equipment Employee Recognition Scheme
Summary:	Santia is an award winning, UKAS accredited national consultancy, enabling duty holders to manage asbestos and construction projects safely. We are seeking an experienced and energetic full time Project Manager with excellent organisational and communication skills to join our growing construction team. This is a key position within the business which offers exposure to a variety of clients and construction projects.
Main Purpose of Role:	To manager CDM and asbestos removal projects from enquiry stage to hand over.
Mandatory Qualifications:	<ul style="list-style-type: none"> One or more of: P402, P403, P404 & P405 And or BOHS Certificate of Competence in Asbestos (CoCA/CCP) And or The Royal Society for Public Health (RSPH) Level 3 Certificate in Asbestos Inspection Surveying & RSPH Level 3 Certificate for Asbestos Air Monitoring Analysts CDM 2015 regulations (preferably accredited by APS) NEBOSH Construction SMSTS APM qualifications or PRINCE2
Key Responsibilities:	<ul style="list-style-type: none"> Managing quality, safety, budget and delivery of projects Costing and preparing client proposals Mobilisation of construction projects The planning, managing, and monitoring of CDM projects Developing project programmes Report writing Undertaking meaningful investigations into incidents Organising and attending site design and project meetings Obtaining quotes from our service providers and awarding works Work closely with the Commercial Manager, Asbestos Key Account Manager's (KAMs), Business Supporting our Principal Designer in collating the documentation for the health and safety file Working with the Principal Designer to ensure design risks have been captured and reduced to as far as practical Undertaking site audits and inspections
Knowledge & Experience Required:	<ul style="list-style-type: none"> Demonstrable experience within asbestos and construction Have a sound understanding of the CDM regulations Have a sound understanding of the asbestos regulations Project and site management up to £500K Client management Contractor management Able to demonstrate what good looks like

	<ul style="list-style-type: none">• Able to use MS packages <p>Previous sector experience and geographical knowledge are an advantage. Personal characteristics include:</p> <ul style="list-style-type: none">• Ability to work on own initiative• Ability to work under pressure and go the extra mile• Ability to mix well with other team members and our partners
Application process:	Full Job Description available on request. If you are interested in applying please send a copy of your up to date CV and covering letter to steve.coombes@santia.co.uk (Director of Construction, Health & Safety) by the 31/08/21