

IMS Policy: Statement of Intent

Integrated Management System Policy Statement.

(Health, Safety, Environment, Quality and Information Security)

Santia Ltd., incorporating Santia Asbestos Management Ltd., Santia Access Solutions Ltd., and Santia Construction Management Ltd., (Santia), is an independent company, limited by shares, which is exclusively owned by the Santia Board.

Santia specialises in delivering asbestos consultancy, construction design management and high access scaffolding services to our clients. Our industry leading team have the technical knowledge and experience to offer expert advice from the first consultation. We are continually looking to develop and improve our performance to provide a first-class service to satisfy our customers' needs.

Santia has established, implemented and maintains effective management systems that are appropriate to the nature, scale and impact of its activities, in proportion to the context of the organisation, and the associated risks arising from them.

We have developed and utilise an Integrated Management System (IMS) to drive continuous improvement throughout all aspects of the organisation, which identifies and sets out the minimum standards required by all staff and associates, to comply with current legislation and the following Standards:

- ISO 9001: 2015,
- ISO 14001:2015,
- ISO/IEC 27001:2017,
- OHSAS 18001:2007,
- 17020:2012 and 17025:2017 (demonstrating equivalence to ISO 9001 for Santia's UKAS Accredited Services [ISO-ILAC-IAF Communique]).

Santia is committed to:

- the health, safety and wellbeing of our employees and that of others who may be affected by our activities, prevention of injury and ill health, and the drive towards zero harm;
- protecting the environment through the prevention of pollution, source reduction, efficient use of resources and use of sustainable materials where possible, to reduce adverse environmental impacts;
- waste elimination, reuse and recycling where possible, ensuring disposal is the option of last resort;
- implementing continuous improvement initiatives, including risk assessment and risk treatment strategies to enhance standards and performance;
- recognising the importance of robust information security systems and business continuity to minimise the impact of any interruption to normal activities, recover customer service operations and have in place effective resilience and damage mitigation arrangements;
- ensuring confidentiality, security and availability of information;
- promoting the development and equality of opportunity for all staff and supporting the achievement of technical excellence, through effective leadership and planning, to ensure delivery of the highest standards of service;
- providing appropriate information, instruction, training, supervision and resource to enable staff and associates to carry out their role, confidently and competently, and comply with Santia's IMS, legislative and other requirements;
- delivering 'right first time' and 'doing the right thing' to ensure our clients and other interested parties place trust and confidence in the services we deliver; and
- conducting business in an ethical manner, taking account of sustainable development and delivering social, economic, and environmental benefits for our business, staff, stakeholders and the local communities.

The Board will set and document suitable objectives and targets that are consistent with Santia's policies, Mission, Vision and Values, and management system requirements. Performance will be measured against these objectives and targets to ensure that business needs and the expectations of relevant interested parties are met.

Whilst the overall responsibility for documenting, implementing and maintaining Santia's IMS Policy rests at the highest management level, its success is dependent upon the co-operation of all staff and associates, who are required to uphold its principles and are encouraged to participate in its maintenance and continuous improvement.

This Policy is reviewed at least annually, or sooner should changes occur, and is evaluated by the Board to ensure it remains appropriate to the purpose and context of the organisation, that it supports the business needs and strategic direction, and the management systems are effectively maintained.

This Policy is communicated to all staff and associates, is available on Santia's intranet and public website, and is made available to interested parties on request.

Signed:



Dated:

09 June 2020

Craig Jones
Managing Director
Santia Ltd